

AR
 Conway School District
 2220 Prince Street
 Conway AR 72034
 501-450-4800

District Parent and Family Engagement Plan

School Year:	2018-2019
Superintendent:	Dr. Greg Murry
District Parent and Family Engagement Coordinator:	Joel Linn
Email (of Coordinator):	linnj@conwayschools.net

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Brenda	Mason	Coordinator of ABC Preschool
Kim	DeCorte	Director of Federal Programs and Special Education
Joel	Linn	Director of Assessment and Accountability
Shakira	Warren	Parent-Carolyn Lewis Elementary
Heather	Martens	Parent-Marguerite Vann Elementary
Tara	Stephens	Parent-Ellen Smith Elementary

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Natalie	Schuetzle	Parent-Jim Stone Elementary
Susan	Mulhearn	Parent-Courtway Middle School
Abby	Fassett	Parent-Theodore Jones Elementary
Jennifer	Boone	Parent-Julia Lee Moore Elementary
Natalie	Rawls	Parent-Conway Junior High School
Theresa	Ulmer	Parent-Simon Middle School

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Kristine	Spears	Parent-Ruth Doyle Middle School
Karen	Fulmer	Parent-Woodrow Cummins Elementary
Brenda	Houck	Parent-Ida Burns Elementary

Lilliana	Jacquez	Parent-Florence Mattison Elementary
Melinda	Saxton	Parent-Carl Stuart Middle

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

The Conway School District will foster effective parental involvement strategies and support partnerships among school, parents, and community members to improve student achievement.

The district Parent and Family Engagement Plan will be disseminated. The plan is developed by the District Leadership Team and revised and adopted by parental involvement committee members. The plan will be posted on the District webpage.

At least ninety-five percent of the one percent of the Title I, Part A allocation will be deployed to support parent involvement in Title I schools, in the Conway School District. Person Responsible: Kim DeCorte.

All parental involvement activities will be coordinated with those of pre-school and other programs, as detailed in the District plan. Person responsible: Brenda Mason.

A parental involvement contact person will be designated at each of the Title I, Part A schools: Michelle Buie, Sharon Cone, Shannon Riner, Ashley Silliman, Gary Logan, Tammie McClurkin, Kristy Bentley, Anna Schichtl,

An annual review of all appropriate data related to the effectiveness of the parental involvement policy will be conducted by the District Leadership Committee in April of 2019 at the Conway Public Schools District Administration Building. Person responsible: Joel Linn.

The district Parent and Family Engagement committee will implement parent and family engagement activities, and will disseminate information to the community to promote parental involvement in the Title I, Part A and other district schools. The dissemination of information will be through meetings and programs at each Title I school (Carolyn Lewis, Ellen Smith, Florence Mattison, Ida Burns, Jim Stone, Julia Lee Moore, Marguerite Vann, Theodore Jones elementary schools) and other district schools. This information will be provided so that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

Conway School District administrative and school personnel will involve parents and the community in the development of the long range planning of the district. Parents will be asked to participate in the design and implementation of each school's school improvement plan, along with teachers, school alumni, district administrative personnel, and the school support staff.

Parents will be involved in the process of school review and improvement as evidenced in the school action plan document for each Title I and other schools.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

The Director of Assessment and Accountability and the Director of Federal Programs will conduct site visits at each Title I school and other schools during each semester to observe parental involvement practices. Persons responsible: Joel Linn and Kim DeCorte

The awareness and skills of teachers, student service personnel, principals and staff members will be communicated to parents to accentuate working with parents as equal partners. Each Title I school and other district schools will provide meetings at the beginning of each school year, and periodically thereafter, to explain the working relationship between school faculty members and parents, to support the success of all students in the schools.

School personnel will send information home in a language and form parents can understand. For example, Section

504 and Homebound Program information is translated into the language of Spanish for the parents of appropriate students. Other communications are also translated in a similar manner.

School policies at each school will be provided for parents through student handbooks.

Each Title I school and other district schools will be monitored by the District Leadership Team to ensure that each school performs the following tasks:

- a. Develop a parent and family engagement plan
- b. Offer flexible meeting times.
- c. Provide information to parents about the school's program, include parent information guide.
- d. Develop and use the School-Parent Compact.
- e. Provide training for parents in working with their child to improve academic achievement, to include training on the online system in order to have real-time access to their child's attendance and achievement.

To reinforce parenting skills and support the acquisition of academic skills and their application in real-life situations for parent use, the Conway School District will, with the support of all of its schools, provide assistance to parents in understanding topics such as the state's academic content standards, the state's student academic achievement standards, the state and local academic assessments including alternate assessments, legal requirements; how to monitor their child's progress, and how to work with educators. At the district level, a Report to the Public will be offered during the October Board of Education Meeting at 2220 Prince Street, Conway, AR 72034. Each Title I school will offer periodically information meetings for parents.

The Conway School District will encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts. A Volunteer Resource Book will be maintained in every school including interests and availability of volunteers so that the school staff may: determine how frequently a volunteer would like to participate; have options to include helping at home and matching school needs with volunteer interests.

Goal 3: How will the district build the school's capacity for strong parental engagement?

The Conway School District will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A.

Through periodic meetings, the Conway School District, with the assistance of all of its schools, will provide assistance to parents in understanding topics such as the state's academic content standards, the state's student academic achievement standards, the state and local academic assessments including alternate assessments, the requirements of federal and state laws, how to monitor their child's progress, and how to work with educators. Parent engagement meetings will be held by each school that will include an overview of the following: (1) what the students will be learning; (2) how the students will be assessed; (3) what the parents should expect for their child's education; and, (4) how a parent can assist and make a difference in his or her child's education. Parents will be provided with instructions as to how to incorporate developmentally appropriate learning activities in the home environment. These will include role playing and demonstrations; the use of and access to Department of Education website tools for parents; assistance with nutritional meal planning and preparation; and other strategies or curricula developed or acquired by the district for at-home parental instruction approved by the Department of Education. Moreover, each school will engage in other activities determined by the school to help a parent assist in his or her child's learning.

The Conway School District will assist in the development of parent engagement groups at each school. Each school in the Conway School District will enable the formation and renewal of Parent Teacher Organizations. These organizations will foster parental and community involvement within the school.

Representatives from these organizations will be utilized in appropriate decisions affecting the children and families.

Informational packets will be provided in each school containing the following information will be provided for parents: (1) Each school's parental engagement program; (2) the recommended role of the parent, student, teacher and school; (3) ways for the parent to become involved in the school and his or her child's education; (4) a survey for the parent regarding volunteer at the school;(5) activities planned throughout the school year; and, (6) a system to allow the parents and teachers to communicate in a regular, two-way meaningful manner with the child's teacher and principal.

The Conway School District will involve parents through an annual survey to improve school effectiveness. Each school will administer a survey and will submit the results of the survey to the Director of Assessment and Accountability, who will analyze the combined results to make recommendations to the District Leadership Committee and the District Parent Engagement Committee.

The Conway School District will provide reasonable support for parental involvement at the request of participating Title I, Part A schools. This deployment of funds will be shown in the budgets for the Conway School District.

Each of the district schools' processes for resolving parental concerns will be detailed in a grade level, district handbook. The handbook will include how to define a problem, whom to approach first, and how to develop solutions.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

The Conway School District will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental engagement and identifying barriers to greater participation.

The Conway School District will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental engagement policies. Each school will administer the survey.

The District Leadership Committee will provide an opportunity for parents to assist in the development of the evaluation procedures, including analysis of data collected. The Committee will determine a time to analyze and interpret data collected from an evaluation of parent nights and activities in the Title I schools collected during the 2018-2019 school year. This includes the review of sign-in lists for workshops, meetings, and conferences; schedules; brochures; and meeting notes.

The District Leadership Committee will use findings from evaluation process, in Item 4.2., to make recommendations to each participating school for parental involvement policy revision and provide suggestions for designing school improvement policies related to parental involvement.

The District Leadership Committee will develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

The Conway School District will involve parents in the joint development of the district Title I Application under

section 1112 (ACSIP).

Parents are included within the District Leadership Team for to develop the Title I Application. Person responsible: Kim DeCorte, 501-450-6634.

Parents will be involved through an annual survey to improve district effectiveness. The results of the survey will be given to District Administrative Team, who will analyze the combined results to make recommendations to the District Leadership Committee and the District Parent Engagement Committee. Person responsible: Joel Linn, 501-450-4800.

Conway School District administrative and school personnel will involve parents and the community in the development of the long range planning of the district. Parents will be asked to participate in the design and implementation of each school's Title I plan, along with teachers, district administrative personnel and the school support staff.

ADE Reviewer Responses:

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conway School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. The added details are much appreciated. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for working hard and putting forth the effort to complete your plan.	9/28/2018
Goal 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/28/2018
Goal 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/28/2018
Goal 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/28/2018
Goal 5	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/28/2018